RWANDA BAR ASSOCIATION
Promoting the Rule of Law

CALL FOR APPLICATION FOR ADMISSION TO THE RWANDA BAR ASSOCIATION

The Rwanda Bar Association (RBA) invites qualified legal professionals who wish to pursue a career as Advocates to submit their applications for admission. Applications will be received at the RBA Secretariat, located in Kicukiro, **KK 500 St**, from **July 28th to August 15th, 2025**, at **12:00.**

N.B: We urge all applicants to read the requirements carefully and ensure that their files are complete before submission. Please note that only applications that fully meet the legal and procedural requirements will be considered.

The requirements to apply for admission to the Rwanda Bar are attached to this call for application.

For more information, do not hesitate to contact the RBA Secretariat on +250788371464, email: adminass@rwandabar.org.rw .

Done at Kigali, on July 28th 2025

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URUGAGA RW'ABAVOKA
P.O.BOX 3762 KIGALI - Tel: +250 788 371 464
E-mail: info@rwandabar.rw
Web: www.rwandabar.org.rw

Moïse NKUNDABARASHI (Adv.)
President,
Rwanda Bar Association

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APPLICATION REQUIREMENTS, TO BE ADMITTED TO THE RWANDA BAR ASSOCIATION

1. Application Letter addressed to the President of the Rwanda Bar Association, (clearly indicating whether the application is for admission to the *Roll of Advocates* or the *List of Intern Advocates)*.
2. Curriculum Vitae (CV): A comprehensive one and up-to-dated.
3. **Notarized Copy of Law Degree(s):** A notarized copy of a Bachelor's degree in Law or an equivalent qualification, as recognized by the Rwanda Higher Education Council.
4. Certified Copy of Postgraduate Diploma in Legal Practice (DLP) Or an equivalent qualification certified by the Rwanda Higher Education Council.
5. Proof of Identity**:** A clear and valid copy of the applicant's National ID or passport.
6. Valid Criminal Record Certificate: Issued by a competent authority and valid at the date of submission.
7. **Proof of Reciprocity (for Foreign Applicants):** Documentation demonstrating that Rwandan nationals are eligible for similar enrollment in the applicant's country of origin.
8. Statement of Non-Conviction: A signed and written declaration by the applicant confirming that they have never been subject to any disciplinary or administrative sanctions due to gross misconduct or criminal conviction, either in Rwanda or abroad , if previously convicted, that they have been officially pardoned or rehabilitated. The written declaration is attached to this call for application
9. Passport-Sized Photograph: One recent colored passport-size photo on a white background.
10. If the applicant is a practicing advocate in his/her home Country, he/she must present the letter of his/her Bar Association President/Law Society or his/her home Bar Association/ Law Society.

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11. **Proof of Payment of Application Fee:** A receipt or bank slip showing payment of the non-refundable application/processing fee of 200,000 Rwandan Francs (RWF), payable at the Bank Account No. **100012233196 (RWF) / Rwanda Bar Association opened Bank of Kigali (BK)** / SWIFT Code**: BKIGRWRW**



Declaration of Truth

I the undersigned ....., hereby certify that I've never done anything that could be considered incompatible with the honor and dignity; especially as my business has never led me to do an act which, if known would oppose my application, I have never been, neither in the Republic of Rwanda, nor Abroad, subjected to any disciplinary and criminal conviction, I have neither been amnestied nor pardoned after such a conviction. That at my application for admission, I do not exercise any work/profession that is incompatible with the legal profession.

Done at Kigali, on ... ...

Signature.....

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Déclaration sur l'honneur

Je soussigné .....atteste sur l'honneur par la présente que je n'ai jamais rien accompli qui puisse être considéré comme incompatible avec l'honneur et la dignité ; spécialement que mon activité ne m'a jamais amené à accomplir un acte qui, s'il était connu s'opposerait à mon inscription, que je n'ai jamais, ni en République du Rwanda, ni à l'Etranger, fait l'objet d'aucune condamnation pénale et disciplinaire, que je n'ai été ni amnistié ni réhabilité à la suite d'une pareille condamnation. Qu'au moment de ma demande d'inscription, je n'exerce aucune activité incompatible avec la profession d'avocat.

Fait à Kigali, le .....

Signature.....

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